

**AUDUBON SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, AUGUST 18, 2010
7:30 P.M.**

CALL TO ORDER

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

ROLL CALL

Present: Ms. Brown, Mr. Gilmore, Mrs. Hauske, Mr. Lee, Mr. Martin, Ms. Slack, Ms. Sullivan,
Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mrs. Bentley, Mrs. Cox, Mr. McDonough.

1. Motion by Mr. Martin seconded by Mr. Lee to approve the following minutes:

June 23, 2010

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

CLOSED SESSION

1. Motion by Mr. Martin seconded by Mr. Lee to move board to closed session at approximately 7:33pm for the following:

Personnel

Reconvene at approximately 7:40pm.

PRESENTATIONS

QSAC Update - Beth Canzanese

Structured Learning Curriculum and Course Description - Beth Canzanese

**Current Trends in Humanities and Economics Curriculum and Course Description -
Beth Canzanese**

REPORT: Student Council Representative: **TBD**

FINANCE:
MOTION TO APPROVE ITEMS 1-5

Motion by Mrs. Hauske seconded by Mr. Martin to approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the May 31, 2010 and June 30, 2010, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of May 31, 2010 and June 30, 2010, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of May 31, 2010 and June 30, 2010, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the FY 2010 IDEIA Grant application submission as follows:
 - Basic: \$290,066.00
 - Preschool: \$ 11,031.00

VOTE FOR ITEMS 1-5

Motion approved by unanimous voice vote

MOTION TO APPROVE ITEMS 6-10

Motion by Ms. Brown seconded by Mr. Martin to approve the following items:

6. Motion to award to First Student, Inc the transportation bid to Bridge Academy, Lawrenceville, NJ for the 2010-2011 school year at a cost of \$153.65 per day.

Bids were opened on August 18, 2010 and the following bids were received:

	<u>Base Bid</u>	<u>Adjustment</u>
First Student, Inc	\$153.65	\$1.50
Holcomb Bus Service	\$180.00	\$.34
T & L Transportation	\$219.00	\$1.00
Hillmans Bus Service	\$231.00	\$1.00

7. Motion to approve a shared services agreement with the Brooklawn Board of Education effective retroactive to July 1, 2010 through June 30, 2011 as follows:

Technology Services:	\$4,000.00
Board Office Services:	\$1,500.00

8. Motion to approve transfers for the 2009-2010 school year as listed:
9. Motion to award to Levy Construction the contract for the Haviland Avenue Handicap Lift and SGI Room at a total cost of \$117,600.

Bids were opened on June 10, 2010 and the following bids were received:

	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Total</u>
Martell Construction \$135,400	\$123,400	\$12,000	
MJJ Construction \$143,600	\$105,600	\$38,000	
Levy Construction \$117,600	\$102,600	\$15,000	

10. Motion to accept the PEC, as the Final Eligible Cost, for the Haviland Avenue Lift Project State Project No. 0150-040-10-1001

VOTE FOR ITEMS 6-10

Motion approved by unanimous voice vote

MOTION TO APPROVE ITEMS 11-15

Motion by Mr. Martin seconded by Mr. Lee to approve the following items:

11. Motion to elect funding from the State through the SDA Grant for State Project No. 0150-040-10-1001
12. Motion to approve the following purchases for the 2009-2010 school year under NJ State Contracts:

Dell Marketing	Windows Office Pro	\$21,891.00	A72727
Dell Marketing	14 Laptop Systems WN88ABZ	\$9,350.88	
Dell Marketing	30 Vostro 3500 Laptops WN88ABZ	\$19,123.50	

13. Motion to approve the purchase of (35) Dell GX620 Desktop Computers (used) at a cost of \$11,054.64.
14. Motion to approve the purchase of (2) telephone systems at MAS and HAS from RFP under State Contract No. A42293 at a cost of \$55,977 - 40% of the cost to be funded through the ROD Grant.
15. Motion to approve purchase of wireless system through Carousel Industries at a cost of \$44,999.20.

VOTE FOR ITEMS 11-15

Motion approved by unanimous voice vote

MOTION TO APPROVE ITEMS 16-20

Motion by Mr. Lee seconded by Mr. Martin to approve the following items:

16. Motion to accept the PEC, as the Final Eligible Cost, for the Haviland Avenue Telecommunications Project State Project No. 0150-040-10-1002

17. Motion to elect funding from the State through the SDA Grant for State Project No. 0150-040-10-1002
18. Motion to accept the PEC, as the final Eligible Cost, for the Mansion Avenue Telecommunications Project, State Project No. 0150-050-10-1003
19. Motion to elect funding from the State through the SDA Grant for State Project No. 0150-050-10-1003
20. Motion to admit submission of the 2010-11 NCLB grant.

VOTE FOR ITEMS 16-20

Motion approved by unanimous voice vote

PERSONNEL: (All motions are upon Superintendent's recommendation:)

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Martin seconded by Mr. Lee to approve the following items

1. Motion to approve hiring for a period of three months beginning August 19, 2010, pending completion of all district and state requirements, the Emergent Hiring of the following:

Debbie Nanni-Zacher, Speech/Language Therapist
 Maria Pousatis, Special Education Counselor
 Emily Klinke, Spanish Teacher
 Joseph Furlong, In-School Suspension Monitor
 Ben Kessler, Assistant Football Coach
 Adam Rupertus, Volunteer Boys' Soccer Coach
 Jordan Wright, Assistant Girls' Soccer Coach

2. Motion to approved substitutes, as listed, for the 2010-2011 school year:

3. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2010-2011 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$275.00	Andrea Bodenschatz	October 8 & December 3, 2010	Assessment Institute
MAS	\$325.00	Gail Erney	September 28, & October 14, 2010	Designing Curriculum to Meet Revised Standards: Teaching & Learning in the 21 st Century

4. Motion to approve the request from Amy Bulskis, high school social studies teacher, to invoke the New Jersey Family Leave Act for the purpose of childrearing effective September 1, 2010 through October 29, 2010.
5. Motion to rescind the employment of Cheryl Kane as one day per week clerk/secretary in the guidance department in the high school effective retroactive to June 30, 2010.

VOTE FOR ITEMS 1-5

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 6-10

Motion by Mrs. Hauske seconded by Mr. Lee to approve the following items

- 6. + Motion to approve Cheryl Kane as full time secretary at Mansion Avenue School, for Betty Walzer, at Step 6 (12 month secretarial salary guide) effective retroactive to July 1, 2010 through June 30, 2011.
- 7. + Motion to approve Emily Klinke as part time Spanish teacher at the elementary schools at Step 4, BA for up to 27.5 hours per week, not to include benefits, effective September 1, 2010 through June 30, 2011.
- 8. + Motion to approve Debbi Nanni-Zacher as 2/5 speech/language therapist at Haviland Avenue School at Step 17 MA, not to include benefits, effective September 1, 2010 through June 30, 2011.
- 9. + Motion to approve request for payment to Elizabeth Walzer, retired secretary at Mansion Avenue School, for providing training for Cheryl Kane, newly hired secretary at Mansion Avenue School, at the per diem rate of \$211.89 for three days total.
- 10. + Motion to accept, with best wishes, the letter of resignation from Maggie Del Signore, special education aide at Haviland Avenue School, effective retroactive to August 5, 2010.

VOTE FOR ITEMS 6-10

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 11-15

Motion by Mrs. Slack seconded by Mr. Lee to approve the following items

- 11. + Motion to approve an additional two hours per week for Joan Maguire, part time BSI teacher at Haviland Avenue School, effective September 1, 2010 through June 30, 2011 for the purpose of providing RAPS (Reading Assist Program) to students in second grade.
- 12. + Motion to approve the following Rowan University students to complete 32 hours of practicum course work as follows:

STUDENT	SCHOOL	COOPERATING TEACHER	DATES
Balestriere, Christine	Mansion Avenue	Kathleen Hueber	10/5-11/30
Bogaert, Lauren	Mansion Avenue	Kathleen Hueber	10/5-11/30
Contino, Danielle	Haviland Avenue	JoAnne McCarty	10/5-11/30
Diller, Teresa	Haviland Avenue	JoAnne McCarty	10/5-11/30
Engleman, Margaret	Mansion Avenue	Sue Scott	10/5-11/30
Iannace, Theresa	Mansion Avenue	Sue Scott	10/5-11/30
Jost, Veronica	Haviland Avenue	Debra Costello	10/5-11/30

Lees, Michelle	Haviland Avenue	Debra Costello	10/5-11/30
Longo, Brittany	Mansion Avenue	Terri Gornowski	10/5-11/30
McBride, Theresa	Mansion Avenue	Terri Gornowski	10/5-11/30
Peak, Elizabeth	Haviland Avenue	Lorraine Gaffney	10/5-11/30
Pekarchik, Amy	Haviland Avenue	Lorraine Gaffney	10/5-11/30

13. + Motion to approve the following volunteers at Mansion Avenue School for the 2010-2011 school year:

Ken Endt Rosann Endt

14. Motion to accept the resignation from Jackie Castaldi as member of the I&RS team effective immediately.

15. Motion to approve Beth Canzanese as I&RS team member for the 2010-2011 school year, in place of Jackie Castaldi, effective immediately.

VOTE FOR ITEMS 11-15

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 16-20

Motion by Mr. Martin seconded by Mr. Lee to approve the following items

16. Motion to approve charging salaries of the following staff members, as listed, under NCLB (No Child Left Behind) for the 2010-2011 school year:

Title I

Sharon Carroll \$21,500.00
Deborah Illuminati \$18,000.00
Bill Beecher \$21,500.00
Joan Maguire \$10,000.00

17. + Motion to approve Maria Pousatis as elementary special education counselor/social worker, for Shirley Bates, for up to 100 days per year at the per diem rate of \$300.00, to include no benefits, effective September 1, 2010 through June 30, 2011.

18. Motion to approve the following staff members to write curriculum as listed, with compensation as per the AEA negotiated agreement:

Staff Member	Curriculum	Stipend
AnneMarie Harris	Elements of Art	\$600.00
AnneMarie Harris	Fundamentals of Art and Design	\$600.00
AnneMarie Harris	What's Art About	\$600.00
AnneMarie Harris	Creative Art	\$600.00
AnneMarie Harris	Materials and Technology	\$600.00
AnneMarie Harris	Advanced Ceramics and Sculpture	\$600.00
AnneMarie Harris	Advanced Studio	\$600.00

AnneMarie Harris	Portfolio	\$600.00
Beth Canzanese	Trends in Humanities and Economics	\$600.00
Beth Canzanese	Structured Learning Environments	\$600.00

19. + Motion to approve the following staff members to write curriculum as listed, with compensation as per the AEA negotiated agreement:

Staff Member	Curriculum	Stipend
Vivian Gayol	K-2 Art Curriculum	\$600.00
Judy Gabardi	3-6 Art Curriculum	\$600.00

20. Motion to approve Joseph Furlong as in-school suspension monitor at the high school at a salary of \$21,000.00 per year, not to include benefits, effective September 1, 2010 through June 30, 2011.

VOTE FOR ITEMS 16-20

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 21-25

Motion by Mr. Martin seconded by Ms. Sullivan to approve the following items

21. Motion to approve an adjustment in salary for Kimberly Rotter, high school English teacher, for earning her master's degree. The adjustment is as follows: Step 6 BA to Step 6 MA effective to September 1, 2010.
22. + Motion to approve an adjustment in salary for Kathleen Hayden, elementary school vocal music teacher, for earning 30 credits towards her master's degree. The adjustment is as follows: Step 4 BA to Step 4 BA+30 effective September 1, 2010.
23. Motion to approve Kristen Tegan as social studies teacher at the high school, for Amy Bulskis, at Step 1, BA, per diem rate, not to include benefits, effective September 1, 2010 through October 29, 2010.
24. + Motion to approve the following special education classroom aides at Haviland Avenue and Mansion Avenue Schools for the 2010-2011 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Diane Geissler	Classroom Aide	HAS	9	29.5
Robyn Quinn	Classroom Aide	MAS	9	29.5
Joy Steel	Classroom Aide	MAS	9	29.5
Christy Cochran	One-On-One Aide	HAS	9	29.5
Mary Lynch	Classroom Aide	HAS	9	29.5

25. Motion to approve the following special education classroom aides at the high school for the 2010-2011 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Janelle Mueller (Savin)	Classroom Aide	High School	8	16
Brad Rehn	One-On-One Aide	High School	5	29.5

VOTE FOR ITEMS 21-25

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 26-30

Motion by Ms. Brown seconded by Mr. Martin to approve the following items

26. Motion to approve the following overloads for the 2010-2011 school year:

Full Overloads

Buthusiem	Susan Andrew	Dennis Bantle	Bill Beecher	Erin
	Anthony Carbone	Teresa D'Aprile	Dawn Ewing	
	Annemarie Harris			
	Chris Harris	Steve Ireland	Mary Anne Kavanaugh	Trish
Martel	Denise McGettigan	Ashley McGuire	Patti Myers-Griffith	Bill
Scully	Diane Snyder	Michael Stubbs	Ginny Tappin	Eileen
Willis	Kate Wilson	Melissa Wood	Bruce Dyer	Beth
Canzanese				

Partial Overloads

Paul Frantz - .25
Sebastian Marino (28 total teaching periods for two marking periods and 29 for two marking periods)
Eric Miller (29 total teaching periods for two marking periods and 30 for two marking periods)
David Niglio (27 total teaching periods)
Nancy Wolgamot (28 total teaching periods)
Kay Azar (1 marking period)
Diane Guida (1 marking period)
Thea Ricci (1 marking period)
Don Seybold (1 marking period)

27. + Motion to approve Merry Whelan as half time BSI teacher at Mansion Avenue School, for Rose Lang, at Step 3, BA, not to include benefits, effective September 1, 2010 through June 30, 2011.

28. Motion to approve the following coaching/athletic staff for the 2010-2011 school year:

Eric Miller	Winter Assistant Athletic Director
Tony Carbone	Spring Assistant Athletic Director
Ben Kessler	Assistant Football Coach
Adam Rupertus	Volunteer Boys' Soccer Coach
Katie Wermuth	Assistant Girls' Soccer Coach (80%)
Jordan Wright	Assistant Girls' Soccer Coach (20%)
Brooke Szymanski	Volunteer Girls' Soccer

29. Motion to approve the resolution to create a 2/5 time SAC (Substance Awareness Counselor) position at the high school effective September 1, 2010 through June 30, 2011.

30. Motion to approve all district certificated staff members as home instruction tutors for the 2010-2011 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.

VOTE FOR ITEMS 26-30

Motion approved by unanimous roll call vote. 7-0

MOTION TO APPROVE ITEMS 31-35

Motion by Mr. Martin seconded by Mrs. Slack to approve the following items

31. Motion to approve Walt Wagner, former teacher, current substitute teacher, to continue to serve as PSAT and SAT proctor for the 2010-2011 school year to be compensated by the testing program and the district for up to 20 hours at the AEA instructional rate.

32. Motion to approve the following as ticket takers for the 2010 fall sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Coglisier	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Immaculata LaCroce	Christina Flynn	

33. Motion to approve the continuation of an additional stipend for Mike Sloan, district technology director, in the amount of \$26,532.00 effective retroactive to July 1, 2010 through June 30, 2011 for additional duties as a result of the elimination of the part-time technology support position.

34. + Motion to approve the following mentor for the 2010-2011 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

Teacher	School/Subject	Mentor
Amanda Brown	Health/PE	Shelly Chester

35. Motion pursuant to N.J.S.A. 18A:6-8.3 to suspend with pay, Donna Covely, high school assistant principal/athletic director, from her employment with the Audubon School District pending further proceedings and action by the Board of Education.

VOTE FOR ITEMS 31-35

Motion approved by unanimous roll call vote. 7-0

PROGRAM:

MOTION TO APPROVE ITEMS 1-4

Motion by Ms. Brown seconded by Mrs. Hauske to approve the following items

1. Motion to approve the following new course proposals for the 2010-2011 school year as recommended by the Curriculum Committee of the Board:

- *Structured Learning Experience*
- *Current Trends in Humanities and Economics*

- ***DISCUSSION: Revisions to the 2010-2011 school calendar regarding the School Budget Vote and Board Elections, and Spring Break***

2. Motion to approve revisions to the 2010-2011 school calendar to reflect the addition of two off-site professional development days - March 14 and 15, 2011.

3. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

- *Current Trends in Humanities and Economics*
- *Structured Learning Experience*
- *Elements of Art*

4. Motion to approve the 2010-2011 Audubon Community Education Programs.

VOTE FOR ITEMS 1-4

Motion approved by unanimous roll call vote. 7-0

STUDENTS:

1. Motion by Mrs. Hauske seconded by Mr. Lee to approve the following out of district placement:

STUDENT ID#	OUT OF DISTRICT PLACEMENT	DATE
73286	Y.A.L.E. School TREC program	9/1/10-6/30/11 Tuition paid by Audubon Transportation will be provided by parent

Motion approved by unanimous roll call vote.

BUILDINGS AND GROUNDS:

1. Motion by Ms. Brown seconded by Mr. Martin to approve use of facilities as listed. Motion approved by unanimous voice vote.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team

BOARD COMMITTEES:

- A. Alternate Sources of Funding: **Mr. Martin, Chairperson**, Mr. Lee, Ms. Sullivan, Mrs. Bentley, **Alternate, Ms. Brown**
- B. Buildings and Grounds: **Mr. Gilmore, Chairperson**, Mrs. Slack, Mr. Martin, Ms. Brown, **Alternate, Mrs. Cox**
- C. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. Slack, Mr. McDonough, Ms. Sullivan, **Alternate, Mrs. Bentley**
- D. Curriculum: **Ms. Brown, Chairperson**, Mrs. Bentley, Mr. Lee, Mrs. Cox, **Alternate, Ms. Sullivan**
- E. Finance: **Mr. Gilmore, Chairperson**, Mrs. Hauske, Mrs. Bentley, Mr. Martin, **Alternate, Mr. Lee**
- F. Negotiations: **Mrs. Slack, Chairperson**, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, **Alternate, Mrs. Bentley**
- G. Policy: **Mrs. Slack, Chairperson**, Ms. Brown, Mrs. Cox, Mrs. Hauske, **Alternate, Mr. Martin**

- H. Scholarship: **Mr. Gilmore, Chairperson**, Mr. Lee, Mrs. Bentley
- I. CCESC Rep. Rotation: **Mr. Borden**, Alternate, Jon Martin
- J. CCSBA Rep. Rotation: **Mrs. Hauske**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion by Mr. Martin seconded by Mr. Lee to move board to closed session at approximately 9:00 pm for the following:

Personnel

Reconvene at approximately 9:45 pm.

PUBLIC PARTICIPATION:

1. Motion by Mr. Martin seconded by Mr. Lee to adjourn meeting at approximately 9:50 pm. Motion approved by unanimous voice vote.

Robert Delengowski

**Robert Delengowski
Business Administrator**

